



KENDRIYA VIDYALAYA SANGATHAN,

REGIONAL OFFICE-VARANASI

FORM FOR REGISTRATION/ENLISTMENT OF FIRM/COMPANY/CONTRACTORS/SUPPLIERS/ SERVICE PROVIDER AGENCY FOR SESSION 2020-2021

01.	Name of the Firm/Company/Contractors/ Suppliers/Service providing agency	
02.	Address of the firm/company/ contractors/ Supplier/Service Providing Agency & contact telephone number with PIN Code	PIN Code _____
03.	Name & Address of the proprietor/Partner/contractors/Supplier of the firm/ company/ Service Providing Agency with Communication details like Phone / Mobile No. / E-mail / Website address.	Phone: _____ Mobile No. +91 _____ E-mail Address : _____ Website Address : _____
04.	Registration/Enlistment sought for: - as a Supplier/ Contractor/ Service Providing Agency(strike out which is not applicable)	Supplier/ Contractor/ Service Providing Agency/
05.	Registration/Enlistment particulars, i) Trade License No./Contractors license No. ii) PAN No. iii) GST Registration No. iv) Service Tax Registration No. v) ESI & EPF No. (for service provider) vi) Other details (if any)	_____ _____ _____ _____ _____
06.	Bank's details	a) Bank A/c No. _____ b) IFSC, Name & Address of the Bank _____ _____ _____

Please Turn Over

07.	Product/Items/Services/ Category for which Registration is applied for:		
S. No.	Name of Product/Items/Services/ Category	Whether Original Manufacturer/Authorized Agent or Distributor/ GeM Registered firm/Dealer	Remarks

(In case of supplier please enclose authorization of your manufacturer/Authorized dealer/Supplier/Contractor Certificate)

08.	Details of experience & place of work during the last 03 Years			
S.No.	Institute where rendered service/supplied articles	Period	Name of supplies/ service	Remarks if any
09.	Whether Firm/Company/Contractors/ Suppliers/ Service providing agency filed IT returns of the Previous year	Yes / No (if yes, enclose copy)		
10.	List of enclosures <i>(All the copies of the documents attached as enclosures should be authenticated by the Firm/Company/ Contractors/ Suppliers/Service providing agency)</i>	a) c) e) g)	b) d) f) h)	

NOTE: Without PAN, GST number and complete address with PIN code, no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.

Undertaking

I Mr./Ms. _____ Proprietor
of M/s _____ do
hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled / terminated automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya. *I further certify that the applicant shall fulfill all obligations under the laws in force from time to time in respect of engagement of labours for any work entrusted to him/her. I, on behalf of the applicant, certify that all statutory provisions (including payment of dues) of the Govt. as may be applicable from time to time for works entrusted to him/her shall be fulfill by the applicant.*

Signature of the Proprietor/Partner/Authorized signatory of
M/s _____

STAMP / SEAL

Date: _____